

FACE 2018 DELEGATE TERMS & CONDITIONS

REGISTRATION FORMALITIES

Pre-registration confirmation

Each attendee registered in advance will receive a confirmation of registration by the congress office. Please bring a copy of your registration confirmation letter at the on-site registration to speed up the process. If you do not have a confirmation letter and there is no record payment receipt by the congress office, you will be required to provide payment on-site, even if you think a payment was remitted previously. Any duplicate payment resulting will be resolved following the meeting.

On-site registration, badge and congress material pick-up

The congress office registration desk will be located upon arrival on the Ground Level at the QEII Centre. Please keep in mind that on-site registration can be time consuming. Everyone is strongly encouraged to register at least 15 days prior to the congress. You are reminded to bring your confirmation letter with you when you pick up your badge and meeting materials. We recommend that attendees allow sufficient time to pick up their badges prior to the meeting to avoid the missing of any sessions.

Please wear your badge!

Attendees are required to pick up and wear their conference badges at all times throughout the meeting. No access into the Venue and Congress sessions will be allowed without wearing the badge. This allows us to ensure adequate security for your safety. If you misplace your badge, a replacement fee of £50 will be charged to replace it.

CANCELLATION POLICY

Registration Cancellation Condition & Policy

Cancellation must be notified in writing by email uniquely to: registration@euromedicom.com

- Until 30 days before the Event: 20% processing fees on the total registration
- Between 30 to 15 days before the Event: 50% cancellation fees on the amount paid
- From 15 days before the Event date or no show: No refund except in case of "force majeure", conditions detailed in the practical information.

Cancellation will be processed after written demand and one month after the Congress.
